

WORKING FOR YOU



WORKING WITH YOU

Official use only:

Signature of staff member
processing details as
correct:

**ANTI -MONEY LAUNDERING
IDENTITY AND RESIDENCY REQUIREMENTS**

NAME: _____

MEMBER NUMBER: _____

ADDRESS _____

DATE: _____

Dear Member

Firstly, thank you for your correspondence. Government Legislation now demands that any person operating a Bank, Building Society or Credit Union account must provide evidence of identity and permanent address. This is of course for the security of our families and ourselves, we thank you in advance for your co-operation.

Please provide proof of identity

Please provide proof of address

For Proof of Identity tick appropriate box to show what you have provided:

- Current signed Passport
- Full Driving Licence (Including photocard if new style licence)
- Notice of Tax Coding (current year)
- Benefit Book
- Pension Book
- Other _____

For Proof of Address tick appropriate box to show what you have provided:

- Utility Bill, e.g. Gas, Electricity, Water or Telephone bills
- Bank, Building society or Credit Card Statement
- Mortgage Statement
- Council or Housing Association Tenancy Agreement
- Council Tax Demand
- Mail Order Statement
- Voters Roll
- Other _____

To comply with the law, the original document must be produced at the credit union, or verified by a Local Officer of the credit union, who can then forward a copy to the office for you. If you send original documents by post please take appropriate precautions, and ensuring the appropriate stamp is used, as we cannot be held responsible for any loss due to the postal service.

Head Office: THE TRANSPORT CREDIT UNION
186 ARGYLE STREET GLASGOW G2 8HA Tel: 0141 221 7474
(The Transport Credit Union is the Trading Name of Scottish Transport Credit Union Ltd)
"Authorised and Regulated by the Financial Services Authority FRN: 213869"